

SAAB Standing Rule: Leave of Absence and Part-Time Applicants

The Student Academic Affairs Board (SAAB), as Lewis & Clark College's primary student academic organization, recognizes the benefits of leaves of absence or attending classes part-time to renew a student's motivation and allow them time to pursue others projects. SAAB also recognizes that oftentimes students take leaves of absences or attend classes part-time in order to work on academic projects. With these ideas in mind, SAAB accepts applications from leave of absence or part-time students via the following process.

Students wishing to apply must submit a letter to SAAB at least one week before the deadline of their respective application. This letter shall state why the student is on a leave of absence or attending classes part-time and how this furthers the academic project for which they are applying. SAAB shall review this letter and vote, based on the justification of the leave of absence or part-time status and its effects on the project, to accept or reject this application. Acceptance carries no guarantee of funding.

If the application is accepted and later granted funding, the student(s) in question shall not receive the funds until s/he is once more a full-time student at Lewis & Clark College. This is to ensure that the student(s) is held financially responsible to SAAB. Any other concerns regarding leave of absence or part-time applications should be resolved at the discretion of the Chair of SAAB.

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