

Your application has been selected for review in a process called "Verification". This process requires that we compare information reported on your Free Application for Federal Student Aid (FAFSA) with signed copies of your (and your spouse's) 2008 Federal income tax forms, W-2 forms and other financial documents. If there are differences between your FAFSA information and the verification documents submitted, it will be necessary for our office to make corrections to your FAFSA data with the federal processor and determine your eligibility for financial aid using the verified information.

Please complete this form and return it with the necessary documentation. Further action will not occur until the verification process is complete. It is to your benefit to respond as promptly as possible so that your financial aid will not be delayed.

What you should do:

1. Collect your **and** your spouse's financial documents (copies of signed 2008 Federal tax forms, W-2 forms, etc).
2. Fill out and sign this worksheet. Do not leave any sections blank. Please contact our office if you have any questions about completing this worksheet.
3. Submit the completed worksheet with your financial documents, to the Office of Student Financial Services as soon as possible.

ALL DOCUMENTS MUST BE SIGNED.

STUDENT INFORMATION

Last	First	Middle	Social Security Number
Address			Date of Birth
City	State	Zip Code	Phone Number

FAMILY INFORMATION

List the people in your household including:

- Yourself and your spouse if you have one, and
- Your children, if you will provide more than half of their support from 7/1/09 through 6/30/10,
- Other people only if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from 7/1/09 through 6/30/10.

Write the names of all household members. Also write in the name of the college for any household member, who will be attending college at least half-time between 7/1/09 and 6/30/10, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate sheet.

Full Name	Age	Relationship	College
		<i>self</i>	<i>Lewis & Clark College</i>

STUDENT TAX FORMS AND INCOME INFORMATION

Step 1. Did you file a 2008 U.S. Federal Tax Return? Please check one box only

- Yes, copies of my signed 2008 tax return and W-2 form(s) are attached or have been already sent to Student Financial Services.
- No, I am not filing and I am not required to file a 2008 U.S. Tax Return. List below your employer(s) and income received in 2008.

Employer/source of income (If none, list zero or n/a)	2008 Income

Step 2. List the following amounts regarding 2008 untaxed income and additional financial information

See Questions 46 and 47 of the Free Application for Federal Student Aid (FAFSA)

Do not leave blank. If none, list zero or n/a.	Untaxed Income	
	\$	Untaxed Pension
	\$	Child Support received for all children. Don't include foster care or adoption payments.
	\$	Money received, or paid on your behalf (bills), not reported elsewhere on this form.
	\$	Other Untaxed income not reported. Please specify: _____
	Additional Financial Info	
	\$	Child support paid because of divorce/separation or as a result of a legal requirement.
	\$	Taxable earnings from need-based employment programs such as Federal Work-Study.
	\$	Taxable combat pay or special combat pay. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).

SPOUSE TAX FORMS AND INCOME INFORMATION

Step 1. Did you file a 2008 U.S. Federal Tax Return? Please check one box only

- Yes, copies of my signed 2008 tax return and W-2 form(s) are attached or have been already sent to Student Financial Services.
- No, I am not filing and I am not required to file a 2008 U.S. Tax Return. List below your employer(s) and income received in 2008.

Employer/source of income (If none, list zero or n/a)	2008 Income

Step 2. List the following amounts regarding 2008 untaxed income and additional financial information.

See Questions 94 and 95 of the Free Application for Federal Student Aid (FAFSA)

Do not leave blank. If none, list zero or n/a.	Untaxed Income	
	\$	Untaxed Pension
	\$	Child Support received for all children. Don't include foster care or adoption payments.
	\$	Other Untaxed income not reported. Please specify: _____
	Additional Financial Info	
	\$	Child support paid because of divorce/separation or as a result of a legal requirement.
	\$	Taxable earnings from need-based employment programs such as Federal Work-Study.
	\$	Taxable combat pay or special combat pay. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).

CERTIFICATION

By signing this worksheet, I/(we) certify that all the information reported is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student Signature

Date

Spouse's Signature (optional)

Date